

## **ADMINISTRATIVE MATTERS**

January 28, 2004

### **A. CONSENT:**

### **B. DISCUSSION MATTERS:**

1. Proposed Letter to ITD on E-Mail Consolidation – Revise as discussed & send today.
2. ITD Update – Another consolidation meeting is scheduled for tomorrow. Problems with e-filings persist. Moving forward on some fronts.
3. Northern States Power Company, Recovery of Renewable Development Cost, Tariff (PU-400-04-22) – Work towards a hearing, investigate ability / need to use valuation fund and split staff, and come back with recommendation.
4. Electric Transmission Planning Workshop – Hold over until March.
5. Electric Resource Adequacy Workshop – Staff will draft a request for written comments for distribution to industry.
6. Quarterly Goals Reports – Held over.
7. Explanation of Salary Turn Back Dollars – Mike Diller read his background memo and will distribute to staff. Topic was discussed. On a going forward basis, Accounting Div. will identify funds that may be used for salary adjustments and report to the Commission.
8. Legislative Council IT Response Letter – Commission will sign and send.
9. Local Competition (PU-439-03-295) – Assign procedural issues to Admin. Hearing Officer.

### **C. SCHEDULING:**

1. Telco Breakfast Meeting - 8:00 a.m. on April 7, Ramkota Hotel, Bismarck
2. Future Commission Meetings & Informals – March 17 & 31, April 14 & 28, and May 12 & 26.
3. Open Case Review – 10 am on 2/23.
4. CP Rail Annual Meeting – Mielke will attempt to schedule for week of 3/15.
5. Executive Secretary Position Discussions – 10 am on 1/30.
6. Northern States Power Company, Recovery of Renewable Development Cost, Tariff (PU-400-04-22) – Work session following 2/12 Informal (approx. 3 pm)

