

ADMINISTRATIVE MATTERS

March 17, 2004

A. CONSENT MATTERS:

1. Utility Valuation Billings – G. Geiger—**Motion passed 3-0**

B. DISCUSSION MATTERS WITH COMMISSION:

1. AML Inspector – L. Ogaard —**Motion passed 3-0.**
2. Neil Effertz Auctioneer License – W. Binek—**31 March Informal Hearing.**
3. Credit-Sale Credit Indemnity Fund Workshops – S. Richter—**Workshop proposal approved. Hold workshops in Bismarck, Minot, Carrington, Grand Forks and Fargo. Coordinate schedule and publicity with Grain Dealers. Refund proposal approved.**
4. MDU Gas Rate Increase Application (PU-04-97) – I. Jeffcoat-Sacco—**Motion on recommended staff assignments should be prepared for next meeting. Sole source procurement of Snaveley King and an RFP for compensation consultant should be prepared for next meeting. Try for May 10 or 11 in the evening for public input sessions—compare use of county system to IVN re availability, convenience and price, 6 cities, Bismarck, Dickinson, Williston, Minot, Jamestown and Devils Lake.**
5. PSC vs. S & S Communications (PU-439-03-303) – I. Jeffcoat-Sacco—**send letter as revised by Commission.**
6. BNSF Annual Meeting – I. Jeffcoat-Sacco—**schedule meeting June 24, 25, 28, or 29.**
7. Staff Appointments – C. Clark—**3 motions passed, each 3-0.**
8. 2004 P&E Guide Amendments – A. Moch—**referred to working session.**
9. Commission Reorganization/Strategic Planning – I. Jeffcoat-Sacco—**Illona to distribute recently received additional information for discussion at working session.**
10. ITD Standards – Rulemaking? – I. Jeffcoat-Sacco—**Oil and Gas has responded indicating agreement.**
11. Metrology Laboratory Assessment – Next Step – K. Hanson—**referred to working session.**
12. Justin Hinds, et al. vs. State of North Dakota, Federal District Court Civil No. A3-04-13, Civil Litigation (AD-04-121) – I. Jeffcoat-Sacco—**motion passed 3-0.**

C. SCHEDULING MATTERS WITH COMMISSION:

1. PIE Meetings, Including Qwest, Late May – I. Jeffcoat-Sacco—**try for May 24, 25, 27.**
2. Work Session – Interim Compensation – I. Jeffcoat-Sacco—**17 March 4 PM.**
3. Work Session – Otter Tail Corporation, Darwin Remmick, PC&N (PU-04-18) – J. Lein—**25 March 2004, 10 AM.**

4. Items 8 and 11 from section B, above—working session—21 April at 2 PM.
5. Item 9 from B, above, 19 March at 11 AM.

D. OTHER:

1. Internet Postings